 CHASSANI HAEZAH



ADMINISTRASION

## PROFILE

I am Chassani, I'm 27 years old. I’ve been working as Administrasion on my experience.

I have familiar in operating computer program such as Microsoft Ofﬁce (Word, Excel, and Power Point). I am a hard worker, I have good organizational and interpersonal skill, I am fun and outgoing person, and self motivated.

CONTACT

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@chassanih

BIRTH

Jakarta, 04 July 1994

ADDRESS

Jl. Baladewa Kiri No.21 RT.015 RW.003 KEL.Tanah Tinggi Kec. Johar Baru , Jakarta Pusat

LANGUAGE

Bahasa

INTEREST

Movies, Music

PERSONAL COMPETENCE

* Cooperate with team
* Excellent service Ÿ Public Relation
* Responsible
* On time
* Problem solving
* Fast learner
* Strong willingness to learn new things

## EXPERIENCE

July 2013 – Dec 2013

Jan 2014 – April 2014

May 2014 – May 2019

Sept 2019 – Sept 2020

## EDUCATION

2010 - 2013

# PT. Gramedia Distributor

MT. Haryono, Jakarta

*Sales Promotion Girl*

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# PT. Tri Anugrah Fashion

Senen, Jakarta

*Sales Promotion Girl*.

# KSP Srihadi Makmur

Ruko Jatibening, Bekasi

*Teller , Credit Support and Staff Administrasi*

# Oria Hotel

Sarinah, Jakarta

*Sales Admin*

# SMAN 22 Senior High School

Utan Kayu, Jakarta

*Majoring in Social Science*.